



CITIZENS' INDEPENDENT SALARY COMMISSION (CISC)

MINUTES – November 18, 2010

Department of Municipal Development - CIP Conference Room

7th Floor – Room 7096

Albuquerque-Bernalillo County Government Center

400 Marquette NW, Albuquerque, NM 87102

CICS MEMBERS PRESENT:

John Carey
Ellen Driber-Hassall
Joseph Conte
Richard Heath
Rodney L. Williamson

STAFF PRESENT:

Carmen L. Kavelman, Director, OIAI
Laura Mason, Director, City Council
Diana Trujeque, Constituent Services Manager
Crystal Ortega, Clerk of the Council
Vicky M. DeHerrera, OIAI Assistant

CITY COUNCILORS PRESENT:

Debbie O'Malley, District 2
Isaac Benton, District 3
Trudy Jones, District 8

CALL TO ORDER:

The meeting was called to order at 8:13 a.m. on Thursday, November 18, 2010.

The Chairperson John Carey requested an introduction of all present.

The Chairperson John Carey gave a brief background of the CISC to the City Councilors that were present:

- CISC had several meetings in the last two months
- CISC Committee Members are trying to learn as much as they can about the job duties and the amount of time it takes our Mayor and Councilors to perform their jobs
- In January 2011, a report will be issued from the CISC and making recommendations on salaries for both the Mayor and Councilors
- The Chairperson had one interview with the TV station explaining on who the CISC are and what they are doing and our what our basic timeline is

The CISC wants to understand the entire scope of the job. The CISC sent out written questionnaires to the Mayor and City Councilors. OIAI received a few questionnaires and the CISC is expecting more and want to have a personal dialogue with councilors.

Councilor Debbie O'Malley, District 2 and Councilor Isaac Benton, District 3 were asked from the Chairperson for an overview with the following criteria:

Crystal Ortega, Clerk of the Council, joined the meeting at this time.

- What is your background as councilor?
- When you ran for Council?
- Why did you decide to run?
- What are your job responsibilities?
- What is the learning curve for a new councilor?
- What is a fair salary?
- What are your consequences or criticisms?
- Is there a conflict of interest with your current job?

Laura Mason brought a briefcase to show the CISC Members just how much information a councilor has to read before a City Council meeting.

9:38 a.m. - Councilor Trudy Jones joined the meeting at this time.

Laura Mason invited the CISC Members to visit the Councilor's offices.

9:44 a.m.

Councilors Debbie O'Malley and Isaac Benton left the meeting at this time.

CISC Member Joe Conte left the meeting at this time to attend a 10:00 appointment.

Crystal Ortega left the meeting at this time.

9:57 a.m.

The Chairperson Carey reconvened the CISC Meeting at this time and asked for an introduction for all present for Councilor Trudy Jones.

Councilor Trudy Jones, District 8 gave a background of her responsibilities and scope of her job.

10:35 a.m. - Laura Mason left the meeting at this time.

Diane Trujeque stated that Councilor Brad Winter's questionnaire is halfway done. Diane advised the commission that she would leave the City Council Orientation Guidebook so they can review it.

10:45 a.m. Diane Trujeque left the meeting at this time.

ACTION ITEMS:

Councilors need to submit a summary of responsibilities.

The Commission requested Carmen continue gathering more information from different cities to prepare the final report.

The Commission unanimously approved the minutes of October 26, 2010.

OTHER BUSINESS:

Carmen included the following information in the packets for the Commission:

- Council Overview & Salaries and Staffing
- Mayor Overview & Salaries
- Mayor's Questionnaire was completed
- City Councilor's Questionnaires were completed for the following:
 - Councilor O'Malley
 - Councilor Benton
 - Councilor Jones
 - Councilor Garduno

Carmen advised the Commission that in 1974, the Councilors received \$3,000, 10% of the Mayor's salary of \$30,000.

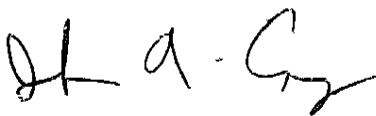
Next Scheduled CISC Meetings:

- Thursday - December 9, 2010 – 8:00 a.m. to 11:00 a.m.
- Thursday - January 13, 2011 – 8:00 a.m. to 11:00 a.m.
- Thursday - January 27, 2011 – 8:00 a.m. to 11:00 a.m.

ADJOURNMENT

Chairperson Carey adjourned the meeting at 10:58 a.m.

READ AND APPROVED:



John Carey, Chairperson
Citizens' Independent Salary Commission